

**30th Joint Meeting of the UNWTO Commission for  
East Asia and the Pacific and the UNWTO  
Commission for South Asia  
&  
UNWTO Regional Seminar on Climate Change,  
Biodiversity & Sustainable Tourism Development**



**General Information Note**

In partnership with:



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# 30th Joint Meeting of the UNWTO Commission for East Asia and the Pacific and the UNWTO Commission for South Asia

## UNWTO Regional Seminar on Climate Change, Biodiversity & Sustainable Tourism Development

Nadi, Fiji, 18-20 June 2018

### GENERAL INFORMATION NOTE

#### 1. Conference

##### 1.1. Conference Venue

The 30<sup>th</sup> Joint Meeting of the UNWTO Commission for East Asia and the Pacific (CAP) and the UNWTO Commission for South Asia (CSA) and the UNWTO Regional Seminar on Climate Change, Biodiversity and Sustainable Tourism Development will be held at **Sofitel Fiji Resort & Spa, Denarau Island, Nadi** from 18 - 20 June, 2018.

Escape to the South Pacific and retreat to one of Fiji's beach resorts merging luxury hotel facilities with the destination's natural beauty, vibrant local culture and an elegant French touch, The Sofitel Fiji Resort & Spa is one of Fiji's largest fully integrated conference and incentives specialists with premier event facilities.



The conference venue includes Fiji's largest ballroom, seating up to 800 people and technically advanced meeting rooms. The venue also offers an exceptional range of technology and state-of-the-art facilities including outdoor and private beach side meeting options.

##### 1.2. Conference Website

Delegates can stay connected with up-to-date information on the meeting, through the official UNWTO website [here](#).

### 1.3. Online Registration and Deadline

International delegates are required to register online through the registration link [here](#). International delegates can use the online registration platform to provide the necessary information for meeting registration, dietary requirements, airport transfers and technical tour.

### 1.4. Onsite Registration and Badge

Badges and information kits will be provided to all registered participants on arrival at the Registration Desk at **Sofitel Fiji Resort & Spa** from **15:00 to 18:00** on Sunday **17 June 2018** and **08:00 to 10:00** on Monday **18 June 2018**.

## 2. TRANSFER ARRANGEMENTS AND AIRPORT MEETING SERVICES

The Ministry of Industry, Trade and Tourism of Fiji will warmly welcome all registered delegates who have provided a copy of their flight itinerary at **Nadi International Airport, Fiji**. Complimentary airport transfers will be provided to delegates on arrival to their respective official hotels.

A daily conference shuttle will also be provided to delegates staying at the recommended official hotels outside of Sofitel Fiji Resort & Spa. (Note: Shuttle schedule will be confirmed closer to the meeting date).

An allocated information desk will be available at Nadi International Airport, to assist delegates with necessary logistics support.

**To avoid inconvenience or delays, delegates are requested to register online, indicating their arrival, departure and accommodation details latest by 15 May 2018.**

## 3. Accommodation

Hotel	Room Categories	Cost
<b>Sofitel Fiji Resort &amp; Spa</b> Denarau Island, Nadi Tel: +679 675 1111 Fax: +679 675 7777	Superior Oceanside Room (Double/Twin)	FJD\$430.00 (Approx. 211 USD)
	Superior Oceanside Room (Single)	FJD\$400.00 (Approx. 196 USD)

<p>Website: <a href="http://www.sofitel-fiji.com">www.sofitel-fiji.com</a></p> <p><u>Contact</u></p> <p>Ms Natanya Tabua, Event Manager</p> <p>Email: <a href="mailto:H5706-SB08@sofitelfiji.com.fj">H5706-SB08@sofitelfiji.com.fj</a>/ <a href="mailto:reservations@sofitelfiji.com.fj">reservations@sofitelfiji.com.fj</a></p>	<p>Luxury Waitui Beach Club Access Room</p>	<p>FJD\$580.00 (Approx. 285 USD)</p>
<p><b>The cost inclusive of full buffet breakfast and 25% Tax</b></p>		
<p><b>Radisson Blu Resort Fiji</b></p> <p>Denarau Island, Nadi</p> <p>Tel: +679 675 6677 Fax: +679 675 6655</p> <p>Website: <a href="http://www.radissonblu.com">www.radissonblu.com</a></p>	<p>ROH guest room</p>	<p>FJD\$420.00 (Approx. 206 USD)</p>
<p><u>Contact</u></p> <p>Ms Jean Simpson, Sales Executive</p> <p>Email: <a href="mailto:reservations@radissonfiji.com/">reservations@radissonfiji.com/</a> <a href="mailto:sales2@radissonfiji.com">sales2@radissonfiji.com</a></p>	<p>Bedroom Suite</p>	<p>FJD\$636.00 (Approx. 312 USD)</p>
<p><b>The cost inclusive of breakfast and 25% Tax</b></p>		
<p><b>Sheraton Fiji Resort</b></p> <p>Denarau Island, Nadi</p> <p>Tel: +679 675 0777 Fax: +679 675 0818</p> <p>Website: <a href="http://www.sheratonfiji.com">www.sheratonfiji.com</a></p>	<p>ROH Ocean Breeze</p>	<p>FJD\$381.50 (Approx. 184 USD)</p>
<p><u>Contact</u></p> <p>Ms Salote Veitala</p> <p>Sales Specialist – Fiji Market</p> <p>Email: <a href="mailto:Salote.Veitala@sheraton.com">Salote.Veitala@sheraton.com</a></p>	<p>Ocean View Room</p>	<p>FJD\$397.75 (Approx. 192 USD)</p>
<p></p>	<p>Ocean Front Room</p>	<p>FJD\$427.00 (Approx. 206 USD)</p>
<p><b>The cost inclusive of breakfast and exclusive 25% Tax</b></p>		
<p><b>The Terraces Apartment Resort</b></p> <p>Denarau Island, Nadi</p> <p>Tel: +679 675 0557 Fax: +679 675</p>	<p>1 Bedroom Apartment</p>	<p>FJD\$363.00 (Approx. 178 USD)</p>



<p>0899</p> <p>Website: <a href="http://www.theterraces.com.fj">www.theterraces.com.fj</a></p> <p><b>Contact</b></p> <p>Ms Miliakere Nai, Sales</p> <p>Email: <a href="mailto:reception@theterraces.com.fj">reception@theterraces.com.fj</a>/ <a href="mailto:sales@theterraces.com.fj">sales@theterraces.com.fj</a></p>	<p>2 Bedroom Apartment</p>	<p>FJD\$486.00 (Approx. 238 USD)</p>
<p>The cost inclusive of 25% Tax and exclusive of breakfast</p>		
<p><b>Tanoa International Hotel</b></p> <p>Votualevu Road, Namaka, Nadi</p> <p>Tel: +679 672 0277 Fax: +679 672 0197</p> <p>Website: <a href="http://www.tanoainternational.com">www.tanoainternational.com</a></p> <p><b>Contact</b></p> <p>Ms Vere Aropio, Sales</p> <p>Email: <a href="mailto:vere.a@tanoahotels.com">vere.a@tanoahotels.com</a></p>	<p>Single Superior</p>	<p>FJD\$175.00 (Approx. 86 USD)</p> <p>includes 25% Tax and exclusive of breakfast</p>
	<p>Single Executive</p>	<p>FJD\$185.00 (Approx. 91 USD)</p> <p>inclusive of 25% Tax and full buffet breakfast</p> <p>FJD\$195.00 (Approx. 96 USD)</p> <p>includes 25% Tax and exclusive of breakfast</p> <p>FJD\$205.00 (Approx. 101 USD)</p> <p>inclusive of 25% Tax and breakfast</p>

Participants are requested to mention “30th Joint Commission Meeting of UNWTO CAP-CSA” when contacting the hotel for room reservation.

## 4. Entry Formalities

### 4.1. Visa Requirements

A 3-month visa on arrival is automatically granted for visitors from most countries. All you need is a passport that is valid for at least 6 months beyond your stay and a return ticket. Those not on this list can apply for a visa through their nearest [Fiji High Commission](#). A list of all visa exempted countries and other immigration requirements can be found on the official Fiji Department of Immigration website: [www.immigration.gov.fj](http://www.immigration.gov.fj). Among the Member States and Associate Members of Asia-Pacific Region, the following countries/territories are visa exempted countries/ territories:

Bangladesh, Brunei Darussalam, China, Hong Kong [SAR], India, Indonesia, Japan, Macau[SAR], Malaysia, Maldives, Papua New Guinea, Republic of Korea, Philippines, Samoa, Thailand, Vanuatu

### 4.2. Customs Regulations

For more information regarding customs regulations and restricted items, please visit the Fiji Revenue and Customs Services official website: [www.frcs.org.fj](http://www.frcs.org.fj).

## 5. About Fiji

### 5.1 Country Profile

Fiji, being the heart of the South Pacific, is blessed with 333 tropical islands that are home to happiness.

Each of the islands boast landscapes of lush tropical and pine vegetation, spread across the interior lands with white sandy beaches wrapped around the coastal areas. The two main islands of Viti Levu and Vanua Levu each present different experiences suited for a number of adventurous activities such as diving, surfing and snorkeling, to name a few.

Fiji also prides itself in being the hub of the Pacific, attracting visitors for not only the perfect holiday, but for international sporting and MICE events. Being a thriving democracy and a melting pot of diverse cultures, Fijians are well-



renowned for their warm hospitality and heartfelt ‘*bula*’ (hello) and are today recognised as some of the happiest people in the world.

To learn more about Fiji, visit our official Tourism Fiji website: [www.fiji.travel](http://www.fiji.travel).

## 5.2. Getting to Fiji



Fiji Airways, Fiji’s national airline, offers regular direct flights to a number of international destinations. Flights to Fiji can also be booked through Fiji Airways codeshare partners [Qantas](#), Jetstar, Jet Airways, Cathay Pacific, Hong Kong Airlines, Air New Zealand, Korean Air (Seoul-Nadi), Air Niugini, Air Vanuatu and Aircalin.

Nadi International Airport, on the island of Viti Levu is the main gateway for most travelers. Several air strips are scattered throughout the islands to facilitate domestic travel. Additional information on flights can be found on the Fiji Airways website: [www.fijiairways.com](http://www.fijiairways.com).

Country	Destination(s)	Country	Destination(s)
New Zealand	Auckland Christchurch Wellington	Asian countries	Singapore Hong Kong Seoul
Australia	Adelaide Brisbane	US	Honolulu Los Angeles



	Sydney Melbourne		San Francisco
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### 5.3. History

Fiji was first settled over 3,500 years ago by the Lapita people from the Melanesian Islands. The first Europeans to sight Fiji were Dutch explorers Abel Tasman in 1643 and James Cook in 1774. However, it was not until 1789 that the islands were charted and plotted, when Captain William Bligh traveled through Fiji in an open longboat after the mutiny on the HMS Bounty in 1789 and returned to explore in 1792.

Europeans later began settling in the islands in the 1860s, following which, Fiji became a British Crown Colony on 10 October 1874. To encourage economic development of the new colony, Indians were brought in as indentured laborers to establish sugar plantations and processing mills. However, Indians stayed on as permanent settlers at the end of the system in 1920.

In 1970, a constitutional conference in London agreed that Fiji should become a fully sovereign and independent nation within the Commonwealth of Nations. Thus, Fiji gained independence on 10 October 1970, and today stands as a thriving democracy.

## 6. Practical Information

### 6.1 General Information

**Capital:** Suva City

**Main Cities or Towns:** Lautoka City, Nadi Town, Savusavu Town, Labasa Town

**Population:** 884,887 (2017 census)

**Religion:** Over 50% of the population is Christian. Hinduism and Islam are also practiced.

**Head of State:** His Excellency the President Major General (Ret'd), Jioji Konrote

**Head of Government:** Honorable Josaia Voreqe Bainimarama

**Minister for Tourism:** Honorable Faiyaz Siddiq Koya

### 6.2 Local Currency and Currency Exchange

The Fijian dollar is the basic unit of currency, available in denominations of \$5, \$10, \$20, \$50 and \$100. Coins include 5c, 10c, 20c, 50c, \$1 and \$2. Normal banking hours are 9:30am to 4:00pm, Monday – Friday and 9:00am to 1:00pm on Saturdays at selected areas.

There is a 24 hour currency exchange service at the arrivals concourse at Nadi International Airport. ATMs are located around the country and at larger resorts and hotels.

### **6.3. Climate**

Fiji enjoys two seasons: warm and even warmer. In the months of May to November, the weather is cooler, with temperatures ranging from 19° to 29°C. From December to April, the temperatures register from 22° to 33°C.

Some parts of Fiji get more rain than others and larger islands have their own wet and dry zones - generally the northern and western regions of the main islands. Hurricane season in Fiji is from November to April.

### **6.4. Health**

Fiji is free from malaria, yellow fever and major tropical diseases. Inoculations are only required if travelling from an infected area. Fiji has an effective medical system in place with Government and privately run hospitals, clinics, surgical centers, and pharmacies providing 24 hour services.

### **6.5. Official Language**

Whilst English is the official language, iTaukei and Hindustani are also commonly spoken.

### **6.6. Time Zone**

Straddling the 180th meridian, Fiji has frequently been called “the crossroads of the Pacific”. In fact, the International Date Line has been adjusted so that the entire archipelago falls into the same time zone, 12 hours ahead of Greenwich Mean Time.

### **6.7. Electricity**

Electricity in Fiji is 240 volts AC 50Hz.

### **6.8. Dress Code**

Participants are advised to bring tropical wear. Formal attire (business suite) is required at official sessions.

### **6.9. Tax**

A 9% Government Value Added Tax (VAT) is applicable to all goods and services in Fiji. Visitors staying in hotels and resorts are additionally subject to 6% Service Turnover Tax (STT) and Environment & Climate Adaptation Levy (ECAL) of 10%.

## 7. Contact Details

### World Tourism Organization (UNWTO)

- General Information

#### **Ms. Christine BREW**

Senior Programme Assistant, Regional Programme for Asia-Pacific

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#### **Mr. Yang LI**

Regional Programme for Asia-Pacific

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### Ministry of Industry, Trade and Tourism

-General Information

#### **Ms. Nanise Masau**

Director Tourism, Ministry of Industry Trade & Tourism, FIJI

EMAIL: nodrovakavula@govnet.gov.fj

Tel: +679 9997021

#### **Dr. Yok Yee Chan (Yolinda)**

Fiji Consul General and Trade Commissioner to China

EMAIL: yolinda.chan@fijiconsulate.cn

Tel: +86 21 80129935

## 8. Technical Tours