Seventy-third session
Hyderabad, India, 8-9 July 2004

INFORMATION NOTE No. 1

1. **Place and dates of the session**

   In accordance with decision 6(LXXII), the Executive Council will hold its seventy third session at Hyderabad, India on 8 and 9 July 2004, at the invitation of the Indian Government.

   The opening meeting will take place on Thursday, 8 July at 11 a.m.

   The session will be held at:

   
   **Taj Krishna Hotel**
   
   road nº 1 – Banjara Hills
   500 034 HYDERABAD
   
   Tel.: (91 40) 233 923 23/556 623 23
   Fax: (91 40) 233 930 79/556 613 13

   This session will be followed, on Saturday, 10 July, by a Seminar on *Destination Marketing*. This Seminar will be open to the participation of delegations of both Members and non-members of the Executive Council.

2. **Replies to invitations**

   Governments and other bodies invited by letter of the Secretary-General of 31 May 2004 are requested to send their replies, at the earliest opportunity, to the address below, if possible indicating the composition of their delegations:

   | Mr. Francesco Frangialli                     | Telephone: (34) 91 567 81 00 |
   | Secretary-General                           | Fax: (34) 91 571 37 33      |
   | World Tourism Organization                  | E-mail conf@world-tourism.org|
   | Capitán Haya, 42                            |                            |
   | 28020 MADRID                                 |                            |
   | Spain                                       |                            |

This working document will be considered during the Executive Council session. Delegates are requested to bring their copies with them to the meetings.
Delegates are requested to fill in the attached Participation Form and return it to the addresses given below:

<table>
<thead>
<tr>
<th>Dr. Venu Vasudevan</th>
<th>Mr. Arja Srikanth</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Secretary</td>
<td>Deputy Secretary</td>
</tr>
<tr>
<td>Tourism Department</td>
<td>Director of Culture</td>
</tr>
<tr>
<td>Government of India</td>
<td>Department of Youth Affairs, Tourism and Culture</td>
</tr>
<tr>
<td>Transport Bhawan</td>
<td>Government of Andhra Pradesh</td>
</tr>
<tr>
<td>1st Floor</td>
<td>Room no 311, 3rd floor, A-Block,</td>
</tr>
<tr>
<td>Parliament street</td>
<td>Secretariat</td>
</tr>
<tr>
<td>110001 NEW DELHI</td>
<td>HYDERABAD 500 022</td>
</tr>
<tr>
<td>India</td>
<td></td>
</tr>
<tr>
<td>Tel.: (+ 91 11) 237 196 08</td>
<td>Tel.: (+ 91 40) 234 51 832</td>
</tr>
<tr>
<td>Fax:(+ 91 11) 237 105 18</td>
<td>Fax: (+91 40) 234 500 68</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:venu@hub.nic.in">venu@hub.nic.in</a></td>
<td>E-mail: <a href="mailto:arjasrikanth@rediffmail.com">arjasrikanth@rediffmail.com</a></td>
</tr>
</tbody>
</table>

3. **Status of participants**

The Government of India will take the necessary steps to facilitate the arrival and departure of participants invited by the Organization, as well as their stay in India.

4. **Frontier formalities**

Participants should take note that nationals of most countries need entry visas to enter India, except for nationals of Bhutan and Nepal. Nationals of the Maldives do not need entry visa to India, if their stay does not exceed three months.

Delegates are requested to contact Indian diplomatic or consular missions in their countries in order to obtain entry visas.

Delegates in whose countries India has no diplomatic mission are requested to contact the WTO Secretariat sufficiently in advance, providing the following details, in order to enable the Indian Government to take appropriate measures for visa delivery:

- First and last names
- Nationality
- Passport number and type
- Place and date of issue of passport
- Validity date
- Arrival details: date, time and flight number

5. **Air transport**

At present, the hosting side is negotiating with Indian carriers possible discounts for the delegates. Information concerning discounts will be provided later.
Numerous air connections are available between New Delhi or Mumbai and Hyderabad. However, a certain number of international flights arrive directly to this city.

6. **Airport reception**

To enable the local authorities in Hyderabad to organize transfers on arrival and departure, participants are requested to complete and return the attached Participation Form indicating their arrival, departure and accommodation details. The *Taj Krishna* Hotel is situated 7 km. away from the airport (approximately 15 min. by car). The other three chosen hotels are also situated not far from the airport.

7. **Registration and badges**

The registration desk will open at the *Taj Krishna* Hotel on **Tuesday, 6 July from 3 p.m. to 6 p.m.**, on **Wednesday, 7 July from 9 a.m. to 1 p.m. and from 3 p.m. to 6 p.m.**, and on **Thursday, 3 July from 8 a.m. onwards**. Badges will be issued at the time of registration.

Participants are requested to wear their identification badges throughout the Council session in the area reserved for the meetings, as well as at all social events.

8. **Working documents**

The majority of the working documents for the Council session will be dispatched as soon as possible, in accordance with the statutory provisions. Delegates are requested to bring with them copies of the documents sent to them in advance.

9. **Lists of participants**

A provisional list of participants, based on the replies referred to in paragraph 2 above, will be drawn up on Wednesday, 7 July. The final list of participants, prepared on the basis of the data entered by delegates and observers in their registration forms, will be distributed later on during the Council session.

10. **Working languages**

The documents for the Council session will be distributed in Arab, English, French, Russian and Spanish, and simultaneous interpretation of the Council discussions will be provided in English, French, Russian and Spanish languages.

For the Seminar on *Destination Marketing*, simultaneous interpretation will be provided in English, French and Spanish.
11. **Accommodation**

Delegates are requested to make their own reservations, mentioning their status of participants in WTO meetings, in order to obtain special rates, which have been negotiated with the following hotels in Hyderabad. The reservations should be made **by 20th June 2004 at the latest**.

Rates are quoted in US dollars and are to be paid in dollars or rupis for the dollar equivalent (the rate of exchange applicable in May 2004 is 44 rupis per 1 USD) and are inclusive of breakfast and the value-added tax. In case of non-arrival, a one night room rate is charged.

<table>
<thead>
<tr>
<th>Hotel</th>
<th>Type of room</th>
<th>Rates in dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>**Taj Krishna Hotel ******</td>
<td>Deluxe</td>
<td>Single</td>
</tr>
<tr>
<td>Road nº 1 – Banjara Hills 500 034 Hyderabad Andhra Pradesh Tel. (+91 40) 233 923 23 (91 40) 556 623 23 Fax (91 40) 233 930 79 (91 40) 556 613 13 E-mail: <a href="mailto:rkhbc.hyd@tajhotels.com">rkhbc.hyd@tajhotels.com</a></td>
<td>120</td>
<td>140</td>
</tr>
</tbody>
</table>

(This hotel, venue of the session of the Executive Council, is situated 7 km. away from the airport)

| **Taj Residency Hotel ****** | Deluxe | 110 | 120 |
| Road No. 1, Banjara Hills 500034 Hyderabad Andhra Pradesh General Manager: Shri Rajiv Narain Tel. (+91 40) 233 939 39 Fax (+91 40) 233 926 84 E-mail: rajiv.narain@tajhotels.com | |

(This hotel is a 5 min. walk away from the Taj Krishna Hotel)
Hotel

**Fortune Katriya Hotel ******
8, Raj Bhavan Road
Somajiguda
500082 Hyderabad
Andhra Pradesh
General Manager: Nicholas Fernandes
Tel  (+91 40) 233 256 78
Fax  (+91 40) 233 944 11
E-mail: mail@fortunekatriya.com

(This hotel is a 5/10 min. by car away from the Taj Krishna Hotel)

12. **Provisional programme of meetings**

**Tuesday 6 July**
3 p.m. – 6 p.m.  Registration of delegates

**Wednesday 7 July**
9 a.m. – 1 p.m.  Registration of delegates
3 p.m. – 6 p.m.  Registration of delegates

**Tuesday 8 July**
8 a.m. – 10 a.m.  Registration of delegates

**Seventy-third session of the Executive Council**
**(Krishna Hotel)**

10.30 a.m. – 11 am.  **Coffee break**
11 a.m. – 1 p.m.  **First meeting**
1 p.m. – 2.30 p.m.  Lunch
2.30 p.m. – 7.00 p.m.  **Second meeting**
4.00 p.m. – 4.30 p.m.  **Coffee break**

**Friday 9 July**
9.30 a.m.– 11.00 a.m.  Third meeting
11.00 a.m. – 11.30 a.m.  **Coffee break**
11.30 a.m. – 1 p.m.  Third meeting
1 p.m. – 2.30 p.m.  Lunch
2.30 p.m. – 4.30 p.m.  Forth meeting
4.30 p.m. – 5.00 p.m.  **Coffee break**
5.00 p.m. – 7.00 p.m.  Forth meeting
Saturday 10 July

Seminar on Destination Marketing
(Krishna Hotel)

9 a.m. – 10.30 a.m.  First meeting
10.30 a.m. – 11.00 a.m.  Coffee break
11 a.m. – 12.30 p.m.  Second meeting
12.30 p.m. – 2 p.m.  Lunch
2 p.m. – 3.30 p.m.  Third meeting
3.30 p.m. – 4.00 p.m.  Coffee break
4 p.m. – 5.30 p.m.  Forth meeting

A detailed programme of the Seminar will be communicated in a forthcoming Information Note.

13. Social programme

Details on different social meetings will be indicated in a forthcoming Information Note.

14. Organized tours

For those participants arriving early, or wishing to stay on and visit other sites in the country, a list of tours and excursions will be given in a forthcoming Information Note.

15. Practical information

- **Local currency and rate of exchange:** Indian official currency is the rupi (1 rupi = 100 paisa). The rate of exchange applicable in May 2004 is 44 rupis to 1 USD. Banknotes come in denominations of 10, 20, 50, 100, 500 and 1,000 rupis.

  US dollars and other major currencies, as well as travel cheques can be easily changed in banks and authorized exchange offices. International banks are open from 9 a.m. to 7.30 p.m., and national banks are open from 10.30 a.m. to 5 p.m.

- **Weather:** Average temperature in Hyderabad is from 25°C to 30°C. However, the initial effects of the monsoon can be felt starting in mid-July.

- **Official language:** Hindi is the national language of India. English is also widely spoken all over the country.

- **Clothing:** Light and casual, preferably cotton, clothing is recommended. For meetings, men generally wear a jacket and tie and women normal business attire. Smart casual for social events.
• **Local time:** The official time at Hyderabad is five hours and a half ahead of Greenwich Mean Time (GMT + 5.5).

• **Electricity:** The electric current is 220 volts / 50 cycles. Wall plugs are the round two-pronged type.
**PARTICIPATION FORM**

EXECUTIVE COUNCIL  
*(seventy-third session)*

SEMINAR ON DESTINATION MARKETING  
Hyderabad, India, 8-9 July 2004

Please return to:

Conference Service  
World Tourism Organization  
Capitán Haya, 42  
28020 MADRID  
Spain  
Fax (34) 91 571 37 33  
E-mail conf@world-tourism.org

---

Dr. Venu Vasudevan  
Deputy Secretary  
Department of Tourism – Government of India  
Transport Bhawan – First floor  
Parliament Street  
110001 NEW DELHI  
India  
Fax (+ 91 11) 237 105 18  
E-mail venu@hub.nic.in

Mr. Arja Srikanth  
Additional Secretary to Government and Director of Culture  
Youth Advancement Tourism and Culture Department  
Government of Andhra Pradesh  
Room No. 311, 3rd floor, A-Block - Secretariat  
500 022 HYDERABAD  
India  
Fax (+ 91 40) 234 500 68  
E-mail arjasrikanth@rediffmail.com

---

**PARTICIPANTS’ DETAILS**

- **Country**
- **Organization**
- **Surname (in block letters) (Mr./Mrs./Ms.)**
- **First name**
- **Official title**
- **Passport No.** Date of birth
- **Full address – Street**
  - City
  - Post code
  - Telephone *(country code, area code, telephone number)*
  - Fax *(country code, area code, telephone number)*
  - E-mail

---

**TRAVEL DETAILS**

<table>
<thead>
<tr>
<th>Date of arrival at Hyderabad</th>
<th>Date of departure from Hyderabad</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flight No.</td>
<td>Flight No.</td>
</tr>
<tr>
<td>Time of arrival</td>
<td>Time of departure</td>
</tr>
</tbody>
</table>

Hotel chosen