UNWTO STATISTICS CAPACITY-BUILDING PROGRAMME

II WORKSHOP

Baku, Azerbaijan,
7-9 November 2012

GENERAL INFORMATION NOTE

1. VENUE

II Workshop of UNWTO Statistics Capacity-building Programme is scheduled to be held in Baku, Azerbaijan from 7 to 9 November 2012.

Royal Hotel
Address: A.Rajabli str. 2, h. 12
Fax: (99412) 465 75 01
Web site: www.royalhotel.az

2. AIRPORT RECEPTION AND TRANSFERS

The Ministry of Culture and Tourism of the Republic of Azerbaijan will provide local transportation for participants to and from “Royal Hotel”. In order to organize this service, participants are requested to complete and return the attached registration form for each participant indicating their flight details latest by 19 October 2012.

3. AIRPORT TAX

Foreigners are not required to pay any airport tax at Heydar Aliyev International Airport.

4. ENTRY FORMALITIES

Participants are kindly requested to take note of conditions of entry into the territory of the Republic of Azerbaijan, which are as follows:

(a) Visa exemption for maximum 90 days

Nationals of the following countries may enter and stay in Azerbaijan for a maximum period of 90 days without a visa. However, if the duration of stay is
expected to exceed 90 days, an appropriate entry visa must be obtained in advance from Azerbaijan diplomatic or consular missions.

1. Belarus
2. Georgia
3. Moldova
4. Uzbekistan
5. Kazakhstan
6. Kyrgyzstan
7. Russian Federation
8. Tajikistan
9. Ukraine

For nationals of countries not listed above an entry visa for Azerbaijan is required. More detailed information on visa requirements can be obtained from the website of the Ministry of Foreign Affairs of the Republic of Azerbaijan:

http://mfa.gov.az/?language=en&options=content&id=182

5. ACCOMMODATION

Full board and lodging will be provided for the 3 delegates from participating countries (from the National Tourism Administration, from the National Statistics Office and from the Central Bank).

6. PRACTICAL INFORMATION

- **Climate:** The weather in Baku is usually warm and humid. The temperature would be ranging from 20°C to 23°C. The conference rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit).

- **Local currency:** The Azerbaijan unit of currency is the Azerbaijan manat (AZN). Notes are available in denominations of 100azn, 50azn, 20azn, 10azn, 5azn and 1azn
  Throughout the country, American dollars and Euro are easily exchanged and accepted in banks. However, the bank notes must be relatively new with no marking or tear. Travellers’ cheques are easily exchanged in banks. The rate of exchange is approximately 1USD = 0.78 AZN

- **Official language:** Azeri is the official language.

- **Local time:** Azerbaijan is 4 hours ahead of Greenwich Mean Time (GMT + 4.00)

- **Electricity:** The standard electrical current in Azerbaijan is 220V AC, 50 Hz.

- **Health:** No vaccination is required to enter Azerbaijan.

- **Clothing:** Light and casual clothing is recommended.

7. SOCIAL EVENTS

The Ministry of Culture and Tourism of the Republic of Azerbaijan will arrange a social programme for all participants on the evening of 7-8 November 2012.
In order to make the necessary arrangements, participants who wish to take part in the social function are requested to confirm their participation by indicating their attendance on the Registration Form.

8. CONTACT PERSON:

For further information contact:

UNWTO

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