**MONTHLY ACCOMMODATION STATISTICS**

**LESOTHO TOURISM DEVELOPMENT CORPORATION**

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*LTDC Guarantee that this information will be used for statistical purposes only. Confidentiality will be ensured as the information will be disseminated in an aggregated form only.*

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**Baokameti/Borakhoebó balelamang lintša tšena tse lotala:**

1. Ho latla Molao oa 1997 oa Libaka tse fanang ka Boroko,

Lijo le Likhoebo tse lholango tšasa bohlahlali, khoebo tshhle

Tša mofita oona tšenang le mangolo a ho hoeba ehile li

ngolitsafo ka molao li tlameha ho boloka le ho fana ka

tlalebo ea lipalo tsa tsona. Ho se ikamahanye le taba ena ke

tlolo ea molao. Kahlolo e kaba likete tse peli tsa Makotl

(M2000) kapa ho hlola ilemo tse peli chankaneng kapa

lkahlolo tseo ka bobeli ha tsona.
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3. Moeti e mong le e mong ho kenyelletsu le bana ba fuoeng

2. Ho boholo ho tlatso foromo ena leletsi le leng le le leng boroko ke khoebo ha lokela ho ngolisoa. molemang ea nako le lipalo tse nepahetseng.


5. Khopotso e tla etsoa khafetsa. Lifo foromo tse tlatsitseng tse Berea, Leribe, BothaBothe, Mokhotlong le Thaba Tseka bokeletseng khoeli le khoeli li tla latoa ka 'Mesa, Phupu, Mphakane le Pherekhong tlokohong ka 'ngoe.

- Beke ea pele ea khoeli tse boletseng – Bochabela:

- Beke ea bobeli ea khoeli tse boletseng – Boma:

Mafeteng, Mohale's Hoek, Quthing le Qacha's Nek
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- Beke ea boram ea khoelitse boletoeng – Bohareng
  - Maseru

  1. It is a requirement of Accommodation, Catering and Tourism Enterprise Act 1997 that every licensed establishment registers and reports its statistical

Managers/Proprietors please note the following points:

- Information. Failure to comply is an offence and is liable to a fine of M2000 or to imprisonment for two years or both.
- It is imperative that the form is filled everyday to safe time and to provide more accurate statistics.
- Every guest including children accommodated in an establishment should be recorded.
4. If there are any difficulties or need for assistance in completing the form please call: 22 312238.

5. Constant reminders will be made; and accumulated monthly forms will be collected per region at the beginning of every quarter.

- 1st week - Northern Region:

- 2nd week - Southern Region:

- 3rd week - Central Region:

Maseru

TATAISO:

Mafeteng, Mohale’s Hoek, Quthing and Qacha’s Nek

Qala ka bota Xhoedi le selemo
B. **TYPE OF ESTABLISHMENT**: hlakose hore na khoebo ke

A. **NAME OF ESTABLISHMENT**: Tlatsa lebitso le khoebo e Hotele, Lodge, B&B, Guest House, Caravan, Home Stay
tsebhalang ka lona. Mohlala, tlatsa Leribe Hotel e seng kapa Backpackers joaoka e hlalohantsoe leloga la

Sky Mountain Hotels eona la khoebo.

C. **POSTAL ADDRESS**: Tlatsa leboke le poso le sebelisang ke khoebo.

D. **PHYSICAL ADDRESS**: Mona ho bolela lebitso la letego, motse kapa moo khoebo e leLOGONa teng.

E. **TELEPHONE/CELL NUMBER**: Tlatsa linomoro tsole tsa mehala ka mfala ea tsona tse khoebo e li sebelisang.
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F. FAX NUMBER: Tlatsa nomoro ea fax eo khoebo e sebelisang.

H. WEBSITE: Tlatsa website address ea khoebo.

G. EMAIL ADDRESS: Tlatsa email address e ka sebelisang bakeng sa puisano le khoebo.

I. NUMBER OF ROOMS: Tlatsa palo ea likamore tsa boreko tse boemong ha ho sebelisa.

J. NUMBER OF BEDS: Tlatsa palo ea libethe tseo khoebo e nang le tsona ke nyeletsa mealo le materase boemong ha.

II Home Stay le Backpackers,
K. **NUMBER OF BEDS OCCUPIED:** Ho fumana palo ea libethe tse sebelisitsoeng, bala makhelo ao libethe li sebelitseng ka oona ka khoeli.

L. **NUMBER OF VISITORS PER NIGHT:** Tlatsa palo ea baeti ba robetseng khoebong le keman le libethe tse sebelisitsoeng bosiu ka bong. Hlokomela ho arola palo ea haahi ba Lesotho le bao e seng bona (malata).

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M. **REVENUE:** Tlatsa kakareto ea chelete e etsang ke khoeboko a) bolulo le camping; b) lijo le lino; c) kapa seng bona (malata) lintlheng tsena.

**Lis'ebetso tse ling tse fanoeng ke khoeboko jaloja**

**Lis'ebetso tsa liphutheho (workshops), jalo-jalo.**

N. **EMPLOYEES:** Tlatsa palo ea basebetsi ba hlahang tlasa likarolotsena.
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- **Skilled:** Ekaba basebetsi ba rupeletsoeng mosebetsi oo ha o etsang ba ena le bopaki bo joalo.

- **Temporary:** Tlatsa lenane la basebetsie bao e seng ba ka linako tsohle ba sebetsang khebong

- **Unskilled:** Ekaba basebetsi ba sa fumanang thupelo ea mosebetsi oo ha o etsang.

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**INSTRUCTIONS:**

**A NAME OF ESTABLISHMENT:** Fill in the commonly known name of the establishment e.g. Leribe Hotel not Sky Mountain Hotel.
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B. **TYPE OF ESTABLISHMENT:** State whether the establishment is a Hotel, Lodge, B&B, Guest House, Caravan, Home Stay or Backpackers as classified in its license.

C. **POSTAL ADDRESS:** Fill in the postal address that is used by the respective establishment.

D. **PHYSICAL ADDRESS:** This refers to the name of the town, village or area that the establishment is located.

E. **FAX NUMBER:** Fill in the fax number used by the establishment.

F. **TELEPHONE/CELL NUMBER:** Fill in the telephone and or cell phone numbers used by the establishment.

G. **EMAIL ADDRESS:** Fill the email address that may be used for communication with the establishment.
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H. **Website:** Fill in the website address of the establishment.

I. **Number of Rooms:** Fill in the number of habitable rooms that the establishment has.

J. **Number of Beds:** Fill in the number of beds including mattresses in the case of Home Stays & Backpackers.

K. **Number of Beds Occupied:** To get the number of beds occupied, count the number of times that the beds were used within that month.
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1. **NUMBER OF VISITORS PER NIGHT**: Fill in the number of guests who slept at the establishment and also the number of beds used per night separating Residents from the Non-residents.

2. **REVENUE**: Fill in the amount of money generated from:
   - a) Accommodation including Camping;
   - b) Food and Beverages;
   - c) Other goods and services that were provided by the establishment such as conference facilities, private bar, other activities; etc separating Residents from Non-residents.

3. **EMPLOYEES**: Fill in the number of employees that fall under each category:
   - **Unskilled**: refers to employees who have not received formal training for the work they are doing.
   - **Skilled**: refers to employees who have been formally trained in the work they are doing.
   - **Temporary**: fill in the number of temporary employees that are currently employed by your establishment.
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MONTHLY ACCOMMODATION STATISTICAL REPORT FOR THE MONTH OF

A. NAME OF ESTABLISHMENT: ________________________________  B. TYPE OF ESTABLISHMENT: ________________________________

C. POSTAL ADDRESS: ________________________________  D. PHYSICAL ADDRESS: ________________________________

E. TELEPHONE/CELL NUMBERS: ________________________________  F. FAX NUMBER: ________________________________

G. EMAIL ADDRESS: ________________________________  H. WEBSITE: ________________________________
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### I. Number of Rooms

| DATE | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | Total |
|------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-----|
| Residents |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |

### II. Number of Visitors per Night

| DATE | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | Total |
|------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-----|
| Non Residents |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |

**TOTAL**

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | Total |
|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-----|
| Beds |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |

*Residents refer to guests whose residence is Lesotho while Non-residents refer to guests whose residence is not Lesotho.*
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### M. Revenue in Maloti

<table>
<thead>
<tr>
<th></th>
<th>RESIDENTS</th>
<th>NON RESIDENTS</th>
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<tbody>
<tr>
<td>Accommodation</td>
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</tr>
<tr>
<td>Food and</td>
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### N. Employees

<table>
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<tr>
<th></th>
<th>MALES</th>
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</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Skilled</td>
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<tr>
<td>Unskilled</td>
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</tr>
<tr>
<td>Basotho</td>
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</tr>
<tr>
<td>Temporary</td>
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### Beverages

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<thead>
<tr>
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<th>TOTAL</th>
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</thead>
<tbody>
<tr>
<td>Other</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
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</table>
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FILLED BY: __________________________ SIGNATURE: ___________ DATE: ___________