



# MONTHLY ACCOMMODATION STATISTICS



**LESOTHO  
TOURISM  
DEVELOPMENT  
CORPORATION**

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**Baokameli/Borakhoebo hlokomelang lintlha tsena tse latelang:**

ngolisitsoe ka molao li tlameha ho boloka le ho fana ka

1. Ho latela Molao oa 1997 oa Libaka tse fanang ka Boroko,

tlaleho ea lipalo tsa tsona. Ho se ikamahanye le taba ena ke

Lijo le Likhoebo tse hlahang tlasa bohahlauli, khoebo tsohle

tlolo ea molao. Kahlolo e kaba likete tse peli tsa Maloti

tse mofuta oona tsenang le mangolo a ho hoeba ebile li

(M2000) kapa ho hlola lilemo tse peli chankaneng kapa

likahlolo tseo ka bobeli ba tsona.

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3. Moeti e mong le e mong ho kenyelletsa le bana ba fuoeng  
boroko ke khoebo ba lokela ho ngolisoa.
2. Ho bohlokoa ho tlatsa foromo ena letsatsi le leng le le leng  
molemong oa nako le lipalo tse nepahetseng.

4. Haeba ho na le bothata kapa ho hlokahala thuso ho tlatseng  
foromo ena letsetsa linomorong tsena: 22312238.
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5. Khopotso e tla etsoa khafetsa. Liforomo tse tlatsitsoeng tse  
bokeletsoeng khoeli le khoeli li tla latoa ka 'Mesa, Phupu,  
Mphalane le Pherekhong tikolohong ka 'ngoe.
- Beke ea pele ea khoeli tse boletsoeng –Bochabela:  
Berea, Leribe, BothaBothe, Mokhotlong le Thaba Tseka

- Beke ea bobeli ea khoeli tse boletsoeng – Boroa:  
Mafeteng, Mohale's Hoek, Quthing le Qacha's Nek
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- Beke ea boraro ea khoeli tse boletsoeng – Bohareng
1. It is a requirement of Accommodation, Catering and

Maseru

Tourism Enterprise Act 1997 that every licensed

establishment registers and reports its statistical

**Managers/Proprietors please note the following points:**

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information. Failure to comply is an offence and is liable to a

fine of M2000 or to imprisonment for two years or both.

3. Every guest including children accommodated in an

establishment should be recorded.

2. It is imperative that the form is filled everyday to safe time

and to provide more accurate statistics.

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4. If there are any difficulties or need for assistance in completing the form please call: 22 312238.

5. Constant reminders will be made; and accumulated monthly forms will be collected per region at the beginning of every quarter.

- 1<sup>st</sup> week - Northern Region:
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Berea, Leribe, BothaBothe, Mokhotlong and ThabaTseka

- 3<sup>rd</sup> week - Central Region:

Maseru

- 2<sup>nd</sup> week - Southern Region:

Mafeteng, Mohale's Hoek, Quthing and Qacha's Nek

**TATAISO:**

**Qala ka ho tlatša Khoeli le selemo**

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- A. NAME OF ESTABLISHMENT:** Tlatsa lebitso leo khoebo e tsebahalang ka lona. Mohlala, tlatsa Leribe Hotel e seng Sky Mountain Hotels.
- B. TYPE OF ESTABLISHMENT:** hlalosa hore na khoebo ke Hotele, Lodge, B&B, Guest House, Caravan, Home Stay kapa Backpackers joalokaha e hlalohantsoe lengolong la eona la khoebo.
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- C. POSTAL ADDRESS:** Tlatsa lebokose la poso le sebelisoang ke khoebo.
- E. TELEPHONE/CELL NUMBER:** Tlatsa linomoro tsohle tsa mehala ka mefuta ea tsona tseo khoebo e li sebelisang.
- D. PHYSICAL ADDRESS:** Mona ho boleloa lebitso la teropo, motse kapa moo khoebo e leng hona teng.
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F. **FAX NUMBER:** Tlatsa nomoro ea fax eo khoebo e

sebelisang.

H. **WEBSITE:** Tlatsa website address ea khoebo.

G. **EMAIL ADDRESS:** Tlatsa email address e ka sebelisoang

bakeng sa puisano le khoebo.

I. **NUMBER OF ROOMS:** Tlatsa palo ea likamore tsa boroko

tse boemong ba ho sebelisoa.

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J. **NUMBER OF BEDS:** Tlatsa palo ea libethe tseo khoebo e

nang le tsona,ke nyeletsa mealo le materase boemong ba

li Home Stay le Backpackers,

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**K. NUMBER OF BEDS OCCUPIED:** Ho fumana palo ea libethe tse sebelisoeng, bala makhetlo ao libethe li sebeliseng ka oona ka khoeli.

**L. NUMBER OF VISITORS PER NIGHT:** Tlatsa palo ea baeti ba robetseng khoebong le lenane la libethe tse sebelisoeng bosiu ka bong. Hlokomela ho arola palo ea baahi ba Lesotho le bao e seng bona (melata).

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**M. REVENUE:** Tlatsa kakaretso ea chelete e etsoang ke khoebo ka: a) bolulo le camping; b) lijo le lino; c) kapa litšebeliso tse ling tse fanoeng ke khoebo joaloka lits'ebeliso tsa liphutheho (workshops), joalo-joalo.

Hlokomela ho arola chelete ea baahi ba Lesotho le bao e seng bona (melata) lintlheng tsena.

**N. EMPLOYEES:** Tlatsa palo ea basebetsi ba hlahang tlasa likarolo tsena:

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- **Skilled:** Ekaba basebetsi ba rupeletsoeng mosebetsi oo ba
  - **Temporary:** Tlatsa lenane la basebetsie bao e seng ba ka

o etsang ba ena le bopaki bo joalo.

linako tsohle ba sebetsang khoebong

- **Unskilled:** Ekaba basebetsi ba sa fumanang thupelo ea

mosebetsi oo ba o etsang.

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**INSTRUCTIONS:**

**A. NAME OF ESTABLISHMENT:** Fill in the commonly known

**Start by filling the month and year in the space provided**

name of the establishment e.g. Leribe Hotel not Sky

Mountain Hotel.

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**B. TYPE OF ESTABLISHMENT:** State whether the establishment is a Hotel, Lodge, B&B, Guest House, Caravan, Home Stay or Backpackers as classified in its license.

**C. POSTAL ADDRESS:** Fill in the postal address that is used by the respective establishment.

**D. PHYSICAL ADDRESS:** This refers to the name of the town, village or area that the establishment is located.

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**E. TELEPHONE/CELL NUMBER:** Fill in the telephone and or cell phone numbers used by the establishment.

**F. FAX NUMBER:** Fill in the fax number used by the establishment.

**G. EMAIL ADDRESS:** Fill the email address that may be used for communication with the establishment.

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H. **WEBSITE:** Fill in the website address of the establishment.

I. **NUMBER OF ROOMS:** Fill in the number of habitable rooms

that the establishment has.

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J. **NUMBER OF BEDS:** Fill in the number of beds including

mattresses in the case of Home Stays & Backpackers.

K. **NUMBER OF BEDS OCCUPIED:** To get the number of beds

occupied, count the number of times that the beds were used

within that month.

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L. **NUMBER OF VISITORS PER NIGHT:** Fill in the number of guests who slept at the establishment and also the number of beds used per night separating Residents from the Non-residents.

M. **REVENUE:** Fill in the amount of money generated from a) Accommodation including Camping; b) Food and Beverages; c) Other goods and services that were provided by the establishment such as conference facilities, private bar, other activities; etc, separating Residents from Non-residents

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N. **EMPLOYEES:** Fill in the number of employees that fall under each category :

- **Unskilled** refers to employees who have not received formal training for the work they are doing.
- **Skilled** refers to employees who have been formally trained in the work they are doing
- **Temporary:** fill in the number of temporary employees that are currently employed by your establishment.

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**MONTHLY ACCOMMODATION STATISTICAL REPORT FOR THE MONTH OF \_\_\_\_\_ 20\_\_\_\_\_**

**A. NAME OF ESTABLISHMENT:** \_\_\_\_\_ **B. TYPE OF ESTABLISHMENT:** \_\_\_\_\_

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**C. POSTAL ADDRESS:** \_\_\_\_\_ **D. PHYSICAL ADDRESS:** \_\_\_\_\_

**E. TELEPHONE/CELL NUMBERS:** \_\_\_\_\_ **F. FAX NUMBER:** \_\_\_\_\_

**G. EMAIL ADDRESS:** \_\_\_\_\_ **H. WEBSITE:** \_\_\_\_\_

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I. NUMBER OF ROOMS

J. NUMBER OF BEDS

K. NUMBER OF BEDS OCCUPIED PER MONTH

L. NUMBER OF VISITORS PER NIGHT

DATE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
Residents																																

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Non Residents																															
TOTAL																															
Beds used																															

\* Residents refer to guests whose residence is Lesotho while Non-residents refer to guests whose residence is not Lesotho.

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M.		NON
REVENUE in Maloti	RESIDENTS	RESIDENTS
ACCOMMODATION		
FOOD AND		

N.					NON	
EMPLOYEES	TOTAL	SKILLED	UNSKILLED	BASOTHO	BASOTHO	TEMPORARY
MALES						
FEMALES						

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BEVERAGES		
OTHER		
TOTAL		

TOTAL						

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**FILLED BY:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

