



Inf. Note
Madrid, October 2012

FIRST PAN-AFRICAN CONFERENCE ON:

“SUSTAINABLE TOURISM MANAGEMENT IN AFRICAN NATIONAL PARKS AND PROTECTED AREAS: CHALLENGES AND OPPORTUNITIES”

Arusha, Tanzania, from 15 to 18 October 2012

GENERAL INFORMATION NOTE

1. The World Tourism Organization and the Ministry of Natural Resources and Tourism of the United Republic of Tanzania are convening the first Pan-African conference on **“Sustainable Tourism Management in African National Parks and Protected Areas: Challenges and Opportunities”** to be held in Arusha, Tanzania, **from 15 to 18 October 2012**. This Pan-African conference is open to the participation of Member States and to the affiliate members, to other invited delegations, as well as to representatives of the Pan-African tourism industry.

I. VENUE OF THE CONFERENCE

2. The first Pan-African conference will be held at:

Arusha International Conference Centre (AICC)
Arusha, Tanzania
Tel.: +255 27 2508008/ 2953/ 2466
Fax: +255 27 2506630
Hospital: +255 27 2544113
Email: md@aicc.co.tz
Web: www.aicc.co.tz

II. REPLIES TO INVITATIONS

3. Governments and other bodies receiving the invitation from the Secretary-General are requested to send their Participation Form no later than 01 October 2012 to the following addresses, indicating as much as possible, the composition of their delegations as well as the dates of arrival and departure:

Mr. Ousmane Ndiaye Regional Director for Africa United Nations World Tourism Organization C/ Capitán Haya, 42 28020 Madrid, Spain Tel.: (+34) 91 56 78 100 Fax: (+34) 91 57 13 733 / 91 56 78 219 Email: caf@unwto.org	Mr. Richie Wandwi Ministry of Natural Resources and Tourism United Republic of Tanzania Mob: (+255) 713 448 005 Fax: (+255) 22 2864272 Email: richiew@mnrt.go.tz richklane@yahoo.com
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III. STATUS OF PARTICIPANTS

4. The Government of Tanzania will take the necessary steps to facilitate the arrival and departure of participants invited by the Organization, as well as their stay in Tanzania. Throughout their stay, participants will enjoy the privileges and immunities provided for in the Convention on the Privileges and Immunities of the United Nations of 13 February 1946.

IV. ENTRY FORMALITIES

5. A valid passport is necessary for visitors coming to Tanzania. Entry visas may be obtained from Tanzania Diplomatic missions abroad.

6. Participants who may wish to obtain visa on arrival have to submit in advance their particulars including valid passport, flight numbers, dates and times of arrival to the Ministry of Natural Resources and Tourism of Tanzania, not later than 01 October 2012.

V. TRANSPORT

7. The Ministry of Natural Resources and Tourism of Tanzania will arrange free transport for all participants on arrival and at departure from the airport, as well as return transport between their hotels and the meeting place. All participants are therefore requested to forward to the Ministry of Natural Resources and Tourism of Tanzania, as well as to the UNWTO Secretariat, by fax or Email, the attached participation form giving details of their arrival and departure.

VI. AIRPORT TAXES

8. A departure tax of USD 30 must be paid by all passengers departing on international flights. This tax is generally included in the price of the air tickets.

VII. RECEPTION AT THE AIRPORT

9. A reception and information desk will be open at the international airport of Arusha at arrival and departure for delegates for different formalities and connections with the hotels.

VIII. SCHEDULE FOR DOMESTIC FLIGHTS

Flight Schedule for precision air:

- from DAR ES SALAAM to KILIMANJARO INTERNATIONAL AIRPORT
 - DAR JRO 06:00-07:20
 - DAR JRO 07:10 – 08:30
 - DAR JRO 09:40 – 11:00

- from KILIMANJARO INTERNATIONAL AIRPORT to DAR ES SALAAM
 - JRO DAR 10:30 – 12:35
 - JRO DAR 15:50 – 17:10
 - JRO DAR 20:55 – 23:04

- from DAR ES SALAAM to ARUSHA AIRPORT
 - DAR ARK 11:20 – 12:40
 - DAR ARK 13:30 – 14:50
 - DAR ARK 14:30 – 15:50

- From ARUSHA AIRPORT to DAR ES SALAAM
 - ARK DAR 13:10 – 15:10
 - ARK DAR 15:20 – 17:20
 - ARK DAR 16:20 – 18:20

IX. ACCOMMODATION

10. Participants should make their own accommodation arrangements with the hotels given below where the Government of the host country has secured discounts.

11. When making bookings, delegates must mention they are attending the first Pan-African conference on: **“Sustainable Tourism Management in African National Parks and Protected Areas: Challenges and Opportunities”**, from **15 to 18 October 2012 in Arusha, Tanzania**.

12. Participants should make their own reservation at the hotel of their choice, using the below indicated phone numbers, faxes and Emails, not later than 01 October 2012.

NB: Participants are advised to make bookings as earlier as possible since conference period is within high tourism season.

Hotels	Discount Rate (VAT included) (B&B)	Distance from AICC to the hotel	Mode of payment
<p>Mount Meru Hotel Tel: +255 27 254 51111 Mob: +255 784 833 086 Email: sales@mountmeruhotel.com Contact: Queen Joseph (Marketing Manager)</p>	<p>Standard Room Single US\$ 150 Double US\$ 180 Executive Room Single US\$ 190 Double US\$ 220</p>	0.9 km	Full pre-payment is required no later than 30 days prior to arrival
<p>Palace Hotel Tel: +255 27 5545800 Fax: +255 27 554 5801 Email: info@palacehotelarusha.com Contact: Fredy Maina</p>	<p>Standard rooms, Superior, Deluxe ranging US\$ 115 - 145</p>	0,3km	VISA cards accepted
<p>Serena Mountain Village Tel: +255 786 999009 Email reservations@serena.co.tz Contact: Daniel Mkina</p>	<p>Single room US\$130 Double room \$ 180 B&F</p>	12 km	
<p>Kibo Palace Tel: +255 27 4472/8887 Mob: +255 786 211 774 Email: sm@kibopalace.com Contact: Charity (Marketing Manager)</p>	<p>Single Room US\$ 120</p>	0.8 km	50% down payment
<p>New Arusha Hotel Tel: +255 27 2507777/ 8870 Mob: +255 784 538 189 Email: info@thearushahotel.com Contact: Sarah Humble (Marketing Manager)</p>	<p>Standard Room Single US\$ 130 Executive Room Single US\$ 180 Executive Suite US\$ 315</p>	0.5 km	50% down payment
<p>The Impala Hotel Tel: +255 27 2543082-7 Fax: +255 27 2543082-7 Email: impala@impalahotel.com Contact: Domitilla Kagwa (Group Sales & Marketing Manager)</p>	<p>Single Room US\$ 80 Double Room US\$ 100</p>	1 km	75% down payment
<p>Ngurdoto Mountain Lodge Tel: +255 27 250844851 Mob: +255 754 070 641 Email: sales@thengurdotomountainlodge.com Contact: Gerald Maganga (Marketing Manager)</p>	<p>Standard & deluxe rooms, executive cottage Single US\$ 120</p>	27 km	75% down payment
<p>New Safari Hotel Tel: +255 27 3261/1 Mob: +255 767 594 422 Email: newsafarihotel@habari.co.tz Contact: Hans Makundi (Marketing Manager)</p>	<p>Single Room US\$ 75 Double Room US\$ 100</p>	0.3 km	75% down payment
<p>The East African All Suites Hotel Tel: +255 27 205 0075 Mob: +255 786 066 060 Email: reservations@eastafrikanhotel.com Contact: Najma Ahmed (Reservations Executive)</p>	<p>Loft Studio Single US\$ 125 Double US\$ 145 Executive suite Single US\$ 180 Double US\$ 200</p>	0.7 km	Confirm the booking in writing. MASTER/ VISA accepted with an additional service charge of 5%

The African Tulip Tel: +255 27 254 30 04 Mob: +255 782 92 61 65 Email: info@theafricultulip.com Contact: Mary Maguge (Marketing Manager)	Deluxe Room Single US\$ 105 Double US\$ 150 Triple US\$	1.6 km	Full payment is required after confirmation
Snow Crest Hotel Tel: +255 27 254 3100-5 Mob: +255 787 082 889 Email: sales@snowcresthotel.com Contact: Bruno Magasi (Marketing Manager)	Superior Room Single US\$ 100 Double US\$ 125 Deluxe Rooms Single US\$ 120 Double US\$ 145	1.3 km	25% down payment
Naura Springs Hotel Tel: +255 27 205 0009/10 Mob: +255 754 318 076 Email: naura@nauraspringshotel.com Contact: Beatrice Dallaris (Hotel Manager)	Standard Room Single US\$ 80 Double US\$ 130 Twin Beds Room US\$ 180 Executive Double US\$ 150	0.2 km	75% down payment
Arusha Crown Hotel Tel: +255 27 2508523/4 Mob: +255 765 378 737 Email: info@arushacrownhotel.com Contact: Sharriff (Reservations)	Single Room US\$ 52 Double Room US\$ 70	1km	Either cash, VISA/MASTER CARD or via Bank transfer
Aquiline Hotel Tel: +255 732 097 2196 Mob: +255 787 147 170 Email: info@hotelaquiline.com Contact: Douglas Minja (Marketing Manager)	Single Room US\$ 45 Double Room US\$ 60 Triple Room US\$ 75	2 km	50% down payment
Silver Palm Hotel Tel: +255 767 28 66 30 Mob: +255 782 985 441 Email: info@silverpalmhotel.com Contact: Jackline Mzindakaya (Marketing Manager)	Single Room US\$ 50 Double Room US\$ 60	2.6 km	50% down payment
Corridor Springs Hotel Tel: +255 787 531116 Mob: +255 787 792 504 Email: info@corridorspringshotel.com Contact: Teddy Basil (Reservations)	Single Room US\$ 75 Double Room US\$ 100	2.5km	50% deposit

13. The currency for Tanzania is Tanzanian Shilling. The current rate of exchange on 18 May 2012 is approximately 1US\$ = 1,553 Tshs and 1€ = 1,966 Tshs. (For updates visit: www.bot-tz.org)

X. HEALTH

14. A Valid Yellow Fever Vaccination Certificate is required from visitors coming from infected areas.

XI. REGISTRATION AND IDENTIFICATION BADGES

15. A registration desk will be available at the venue one day before the commencement of the meetings. Badges will be issued at the time of registration.

XII. WORKING LANGUAGES

16. The working languages of the first Pan-African conference will be English and French. The documents will be prepared in those two languages and simultaneous interpretation will be provided in English and French.

XIII. SOCIAL PROGRAMME

17. Visiting Ngoro Ngoro Conservation Area.

XIV. CLIMATE

18. The average temperature in Arusha in October ranges between 25 °C minimum and 30 °C maximum.

XV. LOCAL TIME AND BUSINESS HOURS

19. The local time in Tanzania is 3+ of the Greenwich Mean Time (GMT). Banks and services open from 8:00 am to 4:00pm Monday to Friday while on Saturdays opens at 8:00am to 1:00pm.